

Morgantown Municipal Bicycle Board

Meeting Minutes
September 5, 2013
Public Safety Building

OPEN ACTION ITEMS:

Due date	Responsibility	Action Item
10/3/13	Chip, Frank, Gunnar	216. reconvene parking committee to place remaining bike loop
10/3/13	Gunnar	222. Add 'Broadening Bike Board Positions' to September agenda
10/3/13	Traci	223. Find out if any WVU sustainability interns are interested in serving on the BB
10/3/13	Damien	224. Organize a meeting between city officials and BB to discuss the Law & Order article that will include Damien, someone from the city manager's office, the police chief, Chip, Gunnar, and Traci
10/3/13	Frank	229. Find sharrow data and send to Jing and Damien
10/3/13	Damien	230. Talk to Fred about BFC sign
10/3/13	Chip	231. Supply signs for BFB
10/3/13	Chip	232. Add web address to the BFB sticker and send to BB
10/3/13	Frank	233. Send Chip the code for the Bike PGH conference
10/3/13	Frank	234. Send reminder email about MAP 21 event and who is going
10/3/13	Damien	235. Pull counts from his counters and send to BB
10/3/13	Jing	236. Send information to BB about October traffic counts and send a list of other suggested intersections for counts
10/3/13	Frank	237. Ask Tom Arnold if he measures the use of the racks on parking meters
10/3/13	Traci	238. Will modify the wording of membership definitions to broaden it and share with BB
10/3/13	Traci	239. Email BB to ask who is interested in meeting with Clement Solomon at WVU
10/3/13	Frank, Traci, Gunnar	240. Get the unused bike rack by rail trail near the Shell station downtown and donate to South Middle
10/3/13	Gunnar	241. Contact Derek to get his parking map for Jing
10/3/13	Damien	242. Contact Dave Bruffy to see if he has the parking map as well
10/3/13	Traci	243. Send Jing the WVU bike parking map
10/3/13	Frank	242. Email the Connecting Communities info to the BB

Meeting Minutes:

Agenda Item 1 (Schmooze time)

The September 2013 monthly meeting of the Morgantown Municipal Bicycle Board (BB) was called to order at 6:40 p.m. at the Public Safety Building by Vice Chair Gunnar Shogren with the following members attending:

- Present:, Jing Zhang, Jonathan Rosenbaum, Emily Vasile, Frank Gmeindl, Damien Davis, Chip Wamsley, Gunnar Shogren, Traci Knabenshue
- Absent: Andrew Walker, Colin Dierman, Alice Vernon, Marilyn Newcome
- Visitors: Bill Kawecki, Barbara Walker

Agenda Item 2 (Last Minute Agenda Items)

None.

Agenda Item 3 (Minutes of Last Meeting)

Approved with Jonathan's changes to the report about Kids's Day.

Agenda Item 4 (Action Items)

197. Closed.
 216. Open.
 221. Closed.
 222. Closed.
 223. Open.
 224. Open.
 225. Closed.
 226. Closed.
 227. Open.
 228. Closed.

Agenda Item 5 (Ripe Banana Issues)

Emily volunteered to work with Marilyn and Gunnar to review the education components from the Bike Plan to come up with a proposal for Allstate.

Visitor Barbara Walker of the Morgantown Green Team invites members of the BB to attend *Green Night at the Library: Safe and Sustainable Student Transportation* from 6:00-7:30pm on September 19th. The group will have an open discussion on how Morgantown students get to and from school.

Chip shares that he spoke to Barry Pally and he invited members of the BB to a Region XI planning meeting on September 18th. The 6 regions in WV work on a lot of highway and infrastructure projects. Frank adds that Connecting Communities would like to have supporters of its mission on the boards of each of the regions. Chip states that Barry told him to ask the Morgantown CVB for funds to print a bike map to hand out, as he knows they have some available monies.

Damien shares that Jeff Mikorski's feedback on the BFB decal was to add something that identifies Morgantown.



Agenda Item 6 (Pro Walk/Pro Bike 2013 in Pittsburgh)

Frank discusses the upcoming bike conference in Pittsburgh and feels it could be a learning opportunity for the BB and that Bike PGH is wanting to extend its reach to nearby areas such as Morgantown. Chip volunteers to go.

Agenda Item 7 (Advocacy Advance Training in Charleston)

Frank reminds everyone about the Advocacy Advance workshop on September 26th. The BB is eligible for these monies and will likely be competing with Charleston and Parkersburg for them. Frank will send the BB a list of attendees, and Traci will organize a carpool.

Agenda Item 8 (Discuss ways to measure how the BB's work has increased bicycle use and how the Bike Plan will continue to do so)

Frank shares that he, Emily, and Traci met with Jeff Mikorski to seek his advice on which specific components of the bike plan, from a list of 7 given to him, the BB should focus on when it presents to the Council of the Whole in October. Jeff challenged the BB to show increased bicycle use and how the plan will further increase cycling, so the group working on the presentation appeals to the BB to offer data and /or examples. Damien says he can pull numbers from traffic counts and that the MPO may have the same type of counters. Chip and other members begin discussing how to distinguish bikes in the counts and they decide Damien should pull wheel bases 40" or less. Frank would like to share sales data from Wamsley's and Pathfinder and hopefully break it down by type of bike sold to show increased interest in cycling in the area. Positive Spin has some data that is estimated.

Jing says he has raw data from 10 locations, and he will find out if he can distinguish bikes in that data. He also shares that he will be doing traffic counts on October 1st, 2nd, and 6th. He has additional money to dome some other counts and asks for suggestions on where to do them. Potential location discussed were Spruce Street and the rail trail. Damien says we could test his counter and that we already have trail counts from near the Walgreen's in Sabraton, but that data does not distinguish between cyclists and pedestrians. Jing asked where we would send observers to collect data, and the group discusses the intersection of University Avenue and Oakland Street.

Damien suggest using the number of students taught in the cycling class and someone else suggest we pull out a few points that are already in the Morgantown bike plan about how it will drive increased use. Frank mentions an article he read about the fact that many students who are bused about one mile to school and what could happen if we got all of those students switched to bikes.

Agenda Item 9 (Broadening Bike Board Positions)

The group briefly discusses broadening the definition of BB positions and Traci volunteers to draft something for the BB to review.



Chip, Emily, Frank, Gunnar, and Jonathan also volunteer to work on revising the charter to broaden BB membership definitions.

Agenda Item 10 (Report from Projects)

Project 1-Bike Racks at Schools: Frank says there's a 'J' bike rack near the Citgo on Beechurst Avenue that's not used. He wants to ask the property owner if the BB can have it and give it some entity to use. After a brief discussion, it is decided that the BB will ask South Middle School if they want it.

Project 3- Create Singletrack Trails in the City: Colin is working with Mark Wise to expand the trail in Marilla to use it as a skills-building course.

Projects 4 thru 7- GIS Projects: Jing is working on a few things. He has improved the road classification map and is cross checking that with the speed limits. Gunnar will get the parking map from Derek for Jing. David Bruffy may have it as well. Traci offers to get Jing an older bike parking map for WVU.

Project 9-Represent BB on Connecting Communities: Frank will send us an invitation that was sent to people in the state to join the organization. There's a small fee and they'd like to get people with influence involved and also business memberships. The org is having an event in late October in Charleston that includes a bike ride with legislators including the WV legislators that work on transportation issues.

Agenda Item 11 (Bike Board Openings)

Item skipped.

Agenda Item 11 (Review Meeting)

Item skipped.

Vice Chairman Shogren adjourned the meeting at 8:50 pm. The next meeting is planned for Thursday, October 3rd at 6:30 pm.

Minutes respectfully submitted this date by Traci Knabenshue, 9/26/13.



Attendance:

	Feb-12	Mar-12	Apr-12	May-12	Jun, July, Aug 12	Sept 12	Oct 12	Nov 12	Dec - 12	Jan - 13	Feb 13	Mar ch 13	Apr 13	May 13	Aug 13	Sept 13
Dierman, Colin	X	X		X			X	X		X						
Gmeindl, Frank	X	X		X		X	X	X	X	X		X	X	X	X	X
Knabenshue, Traci				X		X	X	X	X			X	X	X	X	X
Newcome, Marilyn	X	X		X		X	X			X		X	X	X		
Rosenbaum, Jonathan	X	X				X	X	X	X	X		X	X	X	X	X
Shogren, gunnar	X	X		X			X	X	X	X		X	X	X	X	X
Springston, Derek		X					X			X		X	X		X	
Vasile, Emily												X	X	X	X	X
Vernon, Alice		X							X					X		
Walker, Andrew		X		X			X		X	X		X	X			
Wamsley, Chip	X	X		X		X	X	X	X	X		X	X		X	X
Zhang, Jing												X	X		X	X

X=Present

Blank = Absent